

Terry Baughman (baughman43@gmail.com)

Secretary and Covenants Co-Lead

Primary Responsibilities:

- Primary Hoa contact with Alabama Lawn Masters
  - Follow weekly up with our ALM area supervisors
  - Jason Andra (responsible for turf and shrub treatments)
  - Corey Battle (responsible for lawn and shrub maintenance)
  - Replaced 6 missing trees 2022(\$2500 budgeted + \$2450 from common area reserves)
  
- Parking rule enforcement. (not my favorite responsibility)
  - 18 citations issued resulting in 10 fines.
  
- Approval of ACC requests. (Co-chair with Harry Tidwell)
  - Provide continuity of community appearance and compliance with covenants.
  - Issued 2 fines for making ACC changes without prior approval.
  
- HOA Secretary.
  - Keep all records of HOA.
  - Minutes of all meetings (open meeting minutes posted on website)
  - Records of all motions
  - Copies of all contracts
  - Parking Fines
  - ACC Requests
  
- Webmaster.
  - Created and Maintained Overland Cove Website.
  - Keep all policies and forms current.
  - All most 10000 views of website since 2018

- Backup responsibility for Landscape issues.
  - Worked with ALM on townhouse spring sprinkler startup and sprinkler coverage.
  - Worked with committee on controlling sprinkler run times to minimize costs.
  
- It's been my pleasure to serve with the HOA Board since 2018
  - I'm not seeking re-election for an additional term!!!