

2021 Annual Meeting Report - Terry Baughman

Primary Responsibilities:

- Covenant Enforcement. (Charged by By-Laws)
 - Coordinate community inspections with management company.
 - Provide guidance for areas of emphasis and concerns. (example shutters, fences, landscape etc.)

- Parking rule enforcement. (not my favorite responsibility)
 - 19 citations issued resulting in 5 fines. (2 of the 5 to same homeowner)

- Approval of ACC requests.
 - Provide continuity of community appearance and compliance with covenants.

- Participated in development of Pet Guidance Policy.

- HOA Secretary.
 - Keep all records of HOA.
 - Minutes of all meetings
 - Records of all motions
 - Copies of all contracts

- Webmaster.
 - Created and Maintained Overland Cove Website.
 - Keep all policies and forms current.

- Backup responsibility for Landscape issues.
 - Worked with ALM on townhouse spring sprinkler startup and sprinkler coverage.
 - Worked with committee on controlling sprinkler run times to minimize costs.