

August 03, 2022

## **Overland Cove HOA Community Yard/Garage Sale Committee Charter**

**The Committee is established by the Overland Cove HOA Board and reports to the HOA Board.**

### **1. Committee Responsibilities**

The Committee is chartered to plan and execute an annual community yard/garage sale occurring on the 2nd Saturday of June between the hours of 7:00 am and 2:00 pm.

### **2. Policy Guidance**

1. All communication from the Committee to Association Members will adhere to the Overland Cove Policy for HOA Board Communication to Homeowners and must be approved by the Board.
2. The committee will be allowed a waiver to the current covenant restriction concerning signage and be allowed to place a single banner or sign on the common property of the clubhouse three (3) days prior to the garage/yard sale and remove it at the conclusion of the community yard/garage sale. No other signs will be permitted in the community.
3. The conduct of the sale will be limited to the alleys behind houses with the exception of the garden homes on Binding Branch that have no alley as well as those homes on Corner Brook that have front access to their garages.
  1. Parking on any grass is not permitted.
  2. If necessary, homeowners will be allowed to temporarily park their vehicles on the street the night before the sale until the end of the sale.
4. Any waivers to these policies must be approved by the Board.

### **3. Committee Composition**

1. The Board will appoint an Association member to chair the Committee.
2. The Committee Chair can recruit other Association Members to serve on the committee.
3. There are no terms of service for members of the committee.
4. In the event the appointed chair vacates their position, the Board will appoint a new chair.

### **4. Committee Organization**

1. The Committee can organize in whatever manner they deem necessary to accomplish their responsibilities.

### **5. Funding**

1. Each budget year the Committee will provide a budget submission to the Board to cover the following authorized expenses: Huntsville Times advertising and any miscellaneous expenses pertaining to the sale.
2. The Committee will submit expense reports with receipts and invoices to the Board for approval and payment.

## **6. Reporting**

1. The Committee will submit reports to the Board as they deem necessary or when requested by the Board.